

2024-2025



Sawgrass Springs Middle School

Media Center Collection Development Plan

Mrs. Melinda Wessinger, Principal Theresa Pugliese, Media Specialist

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Executive Summary

District Strategic Plan 2025

Broward County Public Schools is the sixth-largest school district in the United States and the second-largest in Florida. The district serves more than 256,021 students at 231 schools and is one of the largest employers in South Florida, with 30,529 team members.

Vision: Educating today's students to succeed in tomorrow's world.

Mission: Educating all students to reach their highest potential.

Core Values: Student Focus, Teaching Excellence, Accountability, Respect, Safety

School Mission Statement

SSMS is a Challenging, Healthy, Engaging, Safe, and Supportive (CHESS) environment that promotes growth and involvement of all stakeholders.

School Community

Sawgrass Springs Middle School serves 1421 students enrolled in grades sixth through eighth. The student population's ethnicity is made of 37 % Hispanic and 63 % Non-Hispanic students. Additionally, we serve a diverse population made up of White 52.7%, Black 37.1%, Native 0.4%, Asian 4.2%, Pacific 0%, and Multicultural 5.7% students.

The administration includes Principal Mrs. Melinda Wessinger and Assistant Principals Dr. Daniel, Mr. Reeves and Mrs. Laurel. Sawgrass Springs Middle School is proud to offer the many special programs which provide students with opportunities. These include an Innovative Environmental Science Program, and diverse electives, such as Culinary, Medical Skills, Life Skills, E-Sports, Robotics, Eco Adventures, Music, Art, World Languages, Latinos In Action, Debate and Physical Education.

Purpose of Collection Development Policy

A collection development policy serves as a guiding framework for acquiring, managing, and maintaining materials within a library's collection. It outlines criteria for selection, deselection, and allocation of resources to ensure that the collection aligns with the school's mission, user needs, and budgetary constraints. By adhering to this policy, I ensure that my

decisions in the library are purposeful, transparent, and consistent, ultimately serving the best interests of our patrons and the community we serve.

A thorough analysis of the current media center collection at Sawgrass Springs Middle School indicates that the average age of the collection is 2008 and the number of books per student is 13.94. The <u>American Association for School Libraries</u> has established a criteria for highly effective media center that includes a ratio of 10 books available per student in the collection.

Currently, Sawgrass Springs Middle does meet the recommended standards for the number of books per student.

Library Program

Our library program operates on a semi-flexible schedule, allowing for dynamic adaptation to the ever-evolving needs of our patrons. Central to our mission is fostering a culture of literacy and lifelong learning, with initiatives such as Reading Across Broward (RAB) serving as cornerstones of our programming. Through RAB and our Book Club we promote the joy of reading and literacy skills.

In the media center, instruction is tailored to meet the diverse needs and interests of our patrons. We offer a range of instructional sessions aimed at enhancing information literacy, research skills, and digital literacy. From introducing students to the research process to guiding them in navigating digital resources effectively, our instruction is designed to empower individuals with the skills and knowledge necessary to thrive in the digital age. Moreover, we actively collaborate with educators to integrate information literacy instruction into the curriculum, ensuring that students receive comprehensive support in developing critical thinking and information fluency skills. Our media center serves as a vibrant hub for learning, collaboration, and discovery, where individuals can engage with information in meaningful ways to enrich their academic and personal pursuits.

School Analysis

The school analysis provides an overview of the school's enrollment, demographics, and special programs.

School Enrollment & Demographics Data

Student Enrollment	Federal Ethnicity (Hispanic)	Federal Ethnicity (Non-Hispanic)
960	37%	63%
Student Enrollment	Hispanic	Non-Hispanic

Federal Race Category

52.7%	37.1%	0.4%	4.2%	0%	5.7%
White	Black	Native	Asian	Pacific	Multicultural

Scope of the Collection

The scope of collection for Sawgrass Springs Middle includes a wide range of materials to support the academic and recreational needs of its students and faculty. Here's a breakdown of what is included:

Books: Fiction, non-fiction, and reference books covering various genres, subjects, and reading levels suitable for our middle school students.

Textbooks: Aligned with the school curriculum across different subjects such as math, science, language arts, and social studies.

Magazines and Periodicals: Age-appropriate magazines covering topics of interest to middle school students, including science, sports, current events, and hobbies.

Audiovisual Materials: DVDs, audiobooks, documentaries, and entertainment suitable for middle school students.

Digital Resources: Subscription-based databases, e-books, and digital learning platforms to support research, projects, and independent study.

Educational Kits and Manipulatives: Hands-on learning materials, STEM kits, and educational games to promote interactive learning and exploration.

Technology Equipment: Computers for accessing digital resources, conducting research, and completing school assignments.

Multicultural and Diversity Resources: Books and materials that represent diverse cultures, perspectives, and experiences to promote inclusivity and cultural awareness.

Graphic Novels and Comics: Engaging visual storytelling formats that appeal to reluctant readers and provide alternative reading options.

Professional Development Materials: Resources for teachers and staff to support their professional growth and enhance their instructional practices.

Literacy Support Materials: Reading comprehension aids, literacy games, and resources for struggling readers to improve literacy skills.

Special Collections: Materials tailored to specific programs or initiatives such as English language learners and our Innovative Environmental Science program.

The specific collection at Sawgrass Springs Middle School's media center is curated based on the school's curriculum, student demographics, educational goals, and budget constraints, ensuring that it meets the diverse needs and interests of its learning community.

The district provides online resources to ensure equitable access to information for teaching and learning to improve student performance and achievement. Students and teachers can use Clever or Canvas to access age-appropriate materials that support educational and social-emotional needs through the following online resources: Follett Destiny Online Library Catalog, Gale Online Databases and eBooks, Beanstack, and Sora by Overdrive.

School media centers provide access to library media materials that eliminate educational barriers based on gender, race/ethnicity, national origin, color, religion, disability, age, sexual orientation, gender identity, expression, or other protected group status and that are free of bias, stereotypes, distortions, and prejudices. This includes the ability to obtain information in a variety of formats -electronic as well as print, without fear of censorship or reprisal.

Collection Development

Collection Development is the process of providing quality materials and equipment for the library media center. The goal of collection development is to ensure the collection has information sources in adequate quantity and variety to support student's academic and personal interest needs. The media specialist is charged with leading this process with the input of teachers, students, and parents. Resources are selected according to principles of intellectual freedom and provide all learners with access to information representing diverse points of view.

Selection and Evaluation Criteria (Drawn from BCPS Policy 4120)

Selection of Materials

Funded by the state, district, and school, the media collection will contain a wide range of appropriate materials on varying levels of difficulty in various existing and emerging formats. It will focus on materials that address different learning styles and levels.

Responsibility

The School Board of Broward County is legally responsible for all matters relating to the operation of the Broward County Schools. The responsibility for coordinating the selection of instructional materials for the School Media Center is delegated to the professionally trained media specialist, who consults with the principal, teachers, and students.

*In the event there is not a school library media specialist, the Principal and/or Administrative Designee will assume the responsibility for identifying and selecting an instructional staff member(s) to engage in the selection process to ensure materials support the needs of the school community.

NOTE: Clerical personnel should NOT be responsible for library material collection development and/or resource management and selection of materials.

Criteria for Selection of Print and Non-Print Materials

- 1. Materials are selected to support the mission of Sawgrass Springs Middle School.
- 2. Materials are selected to enrich and support the curriculum and the educational, emotional, and recreational needs of the users.
- 3. Materials shall be appropriate for the age, emotional development, ability levels, learning styles, and social development of the students.
- 4. Materials shall represent differing viewpoints of controversial issues so that users may be motivated to engage in critical analysis of such issues, to explore their own beliefs, attitudes, and behavior, and to make informed choices in their lives.

In keeping with the Library Bill of Rights, materials will be considered based on the following:

- Needs of the curriculum, learning/teaching styles of students, faculty, and staff
- Possible use of material (including small or large group instruction, in-depth study)
- Level of physical, artistic, and literary quality
- Representation of multiple viewpoints
- Treatment of subject and lack of cultural bias
- Accuracy and currency of information
- Scope of coverage
- · Support of inquiry and critical thinking skills
- Relationship of the material to the overall collection
- Cost, packaging, and documentation

Selection Tools

The following professional resources are available to assist the media specialist in the selection process. However, selection is not limited to the use of these tools.

Follett Titlewave: Titlewave is a collection development and curriculum support tool for school libraries, librarians, and educators, featuring professionally curated content from Follett library services and support tools that help you find the most relevant materials.

Mackin: Mackin uses highly acclaimed review sources (AudioFile, Booklist, Horn Book Magazine, Kirkus Reviews, Library Media Connection, Publishers Weekly, and School Library Journal). It places them in one convenient location to make the best selections for school libraries and students.

Periodicals: School Library Journal, Kirkus Reviews, Booklist, Horn Book, Library Media Connection, Journal of Adolescent and Adult Literacy, Young Adult Library Services, Knowledge Quest.

Books: Children's & YA Book Lists: Best Books, Best Books for Young Adult Readers; Books for You: An Annotated Booklist for Senior High Students; Outstanding Books for the College Bound: Choices for a Generation; and Senior High School Library Catalog.

Note: Common Sense Media, Amazon, Goodreads, and Reviews from paid reviewing sources **may be used** in conjunction with professional reviewing sources.

Gifts and Donations

Any gifted or donated items must meet the same selection criteria as all other materials—the criteria listed in Florida Statute 1006.28 and Broward County School Board Policy 4120.

Collection Maintenance

Removing materials from a library collection that are no longer educationally appropriate is as an equally important process as selecting new items of high quality. The library media specialist and/or instructional staff should have an ongoing process to evaluate the library media collection and to keep the collection relevant to the changing needs of the curriculum, personal interests, and needs of students. Evaluation of items under consideration for removal from the Library Media Center should be based on criteria related to the educational value of the resources. The removal (weeding) of library materials from the collection is the responsibility of a skilled professional library media specialist. Weeded items should not be disposed of or discarded at the school site. Weeded items should be boxed and identified as DISCARDED or WITHDRAWN and scheduled for pick up by Procurement and Warehousing Services by completing the enclosed Warehouse Assistance Request Form.

Reconsideration of Materials

Inquiries regarding the appropriateness of particular library and supplemental instructional materials are a normal part of the process of providing a wide variety of resources for student use.

Opt-Out Form

Parents may submit their request to limit their student's access to materials in the school or classroom library by submitting a completed Opt-Out Form to the school principal.

Procedures for Objections to Library Materials and Reading Lists Objection Process

Superintendent Review Committee

- The School Board shall form a Superintendent Review Committee (SRC) to review objections to library materials. The SRC must have a minimum of five members but may have as many additional members as the Superintendent or his/her designee appoints based on need.
- 2. Any committees convened for the purpose of resolving an objection by a parent or resident to specific materials must include parents of students who will have access to such material.
- 3. The membership of the review committee should reflect the broad racial, ethnic, socioeconomic, and cultural diversity of Broward County Public Schools as well as individual(s) with noted or reasonable subject matter expertise.

Phase 1: Complete Objection to Library/Instructional Materials Form

- a. A parent or resident of Broward County who wishes to object to materials used within the School Board of Broward County Public Schools must complete the "Objection to Library/Instructional Materials Form," located on the school's Library Media website. The objection shall include the following information:
- b. Parent or resident of Broward County must specify the text within the material he/she believes is out of compliance with the requirements of Section 1006.28(2)(a)2.a. or b., Florida Statutes, and the nature of the alleged noncompliance.

Phase 2: Notifications

- a. Upon receipt of the completed "Objection to Library/Instructional Materials" form, notifications will be sent to the principal where the challenge originates as well as the Innovative Learning Department staff, school board members, and superintendent.
- b. Any item subject to an objection on the basis of sub-subparagraph b. (I) or sub-subparagraph b.(II) must be removed within 5 school days of receipt Page 9 of 10 of the objection and remain unavailable to students of that school until the objection is resolved.

Phase 3: Superintendent's Review Committee Review

- a. The Innovative Learning Department Director shall convene the SRC to review the material.
- b. SRC will utilize an approved review rubric aligned to School Board policies and state statutes approved by the Superintendent.

Phase 4: SRC's Recommendation to the School Board

- a. A decision will be rendered within ninety (90) days after receipt of the objection.
- b. Committee will submit their recommendation to the School Board of Broward County, the Superintendent, and the parent or resident of Broward County.
 - i. allows the challenged material to maintain its current status;
 - ii. leave the challenged material in the classroom or school media center, but allow students to use alternate materials approved by school personnel who require the use of the disputed items;
 - iii. limit the educational use of the challenged material;
 - iv. transfer the challenged material to a higher-level school (e.g. elementary to a middle school); and/or
 - v. remove the challenged material from the school environment.

Phase 5: Appeal

- a. If a parent or resident of Broward County disagrees with the determination made by the SRC, he/she may request inclusion on the School Board agenda.
- b. If they disagree with the School Board's decision on the objection to the use of a specific material, a parent or resident of Broward County may request from the Commissioner of Education appointment of a special magistrate who is a member of the Florida Bar in good standing and who has at least 5 years' experience in administrative law to render a recommended decision.

Collection Analysis

The information provided in this section gives an overview of the entire library collection. Collection analysis is based on a Titlewave Analysis completed.



11,967
Items in the Collection



2008
Average Age of the Collection



11.3 Items per Student



40% Fiction titles in the Collection



Digital Resources



45 % Aged Titles

Diverse library media resources. The resources provide "mirrors, windows, and sliding glass doors" for students and teachers to see themselves in books and also learn about the lives of others through literature.



38 %
Diverse Titles in Collection



2006Diverse Titles Average Age

Social-Emotional Learning (SEL) library media resources can contribute to the development of character and social-emotional skills.



34 % SEL Titles in Collection



2009SEL Titles Average Age

Collection Analysis by Category

This section provides a detailed look at the current library collection by classification and genre. The information was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool (Balanced Dewey Comparison Report).

Section	Average Age	# of Titles	Actual Percentage	Recommended Percentage	Difference Percentage
Computer Science, Information & General Works	2015	136	1.1%	1.4%	-0.3%
Philosophy & Psychology	2014	66	0.6%	1.1%	-0.5
Religion	2007	65	0.5%	0.6%	-0.1%
Social Sciences	2010	645	5.4%	10.6%	-5.2%
Language	2007	208	1.7%	0.3%	1.4%
Science	2008	934	7.8%	13.5%	-5.7%
Technology	2011	667	5.6%	8.2%	-2.6%
Arts & Recreation	2013	761	6.4%	7.7%	-1.3%
Literature	2006	109	0.9%	2.2%	-1.3%
History & Geography	2004	1640	13.7%	10.1%	3.6%
Biography	2009	318	2.7%	5.8%	-3.1%
Easy	2018	5	0.1%	n/a	n/a
General Fiction	2006	4830	40.4%	38.5%	1.9%
Paperback	1991	1	0.1%	n/a	n/a
Professional	2010	189	1.6%	n/a	n/a
Reference	2010	20	0.2%	n/a	n/a
Story Collection	2001	20	0.2%	n/a	n/a

The analysis of the collection also revealed the following areas of strengths and concerns:

Strengths

- Recommended % of collection in:
 - o Language
 - History and Geography
 - General Fiction

Focus Areas

- Age of Collection
- Purchase additional titles in:
 - Social Science
 - o Science

Strategic Focus

This page lists the priorities for weeding and purchasing for each school year and includes the actions, updates, and outcomes. This is subject to change due to funding and time constraints.

School Year	Strategic Focus
Year 1 Current Year	Purchasing Priority 1- Purchase materials for the 900's section of the Non-Fiction collection Purchasing Priority 2- Purchase materials for our new Innovative Environmental Science Program Weeding Priority 1- Weed the 900's section of the Non-Fiction collection. Weeding Priority 2, Weed Biography and Reference.
Year 2	Purchasing Priority 1-Purchase materials for our new Innovative Environmental Science Program Purchasing Priority 2- Purchase materials for the Non-Fiction collection Weeding Priority 1- Continue to weed the 900's section of the Non-Fiction collection. Weeding Priority 2, Weed the other sections of the Non-Fiction collection. Weeding Priority 3- Weed the Fiction section as I am putting books back on the shelf.

Budget and Purchasing Plan

This page outlines the current budget available and specifically lists the priorities for this school year.

Annual Budget 2024-2025

Annual Budget			
Source		Amount	
State Allocation Funds (am provided in the spring)	ount	0	
Approximate Annual Budget			
Source		Amount	
School Library Budget (\$9.6 Elementary and Middle per p \$12.80 High per pupil)		\$9777	
Library Media Internal Fund books, book fairs, and fund		\$12000	
Grants		0	
	TOTAL	\$21,777	

Note: State Allocation Funds (Fund 1000 Function 6200 Activity 7220). Please confirm this amount with your school bookkeeper.

Purchasing Plan 2024-2025

Approximate Purchasing Plan			
Purpose	Amount		
Library and Office Supplies	\$1200		
Books	\$6000		
Equipment- Document Cameras and Computers	\$7000		
TOTAL	\$14,200		

Reviewed by Principal Mrs. Melinda Wessinger		
Reviewed by Principal Mrs. Melinda Wessinger Signature:	_ Date .	10-21-24
 Share this plan with SAC by January 31, 2025 		
□ Post this plan on the school's website by February 7 2025		

Appendix

- Library Bill of Rights
- > Library Reading Materials Opt-Out Form 2024/2025 (All Grades)
- > Objection to Library/Specific Materials Form

Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

- I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
- II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.
- III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.
- IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
- V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.
- VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
- VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

Although the Articles of the Library Bill of Rights are unambiguous statements of basic principles that should govern the service of all libraries, questions do arise concerning application of these principles to specific library practices. See the documents designated by the Intellectual Freedom Committee as Interpretations of the Library Bill of Rights.

Library Reading Materials Opt-Out Form 2024/2025 (All Grades)

Library Reading Materials Opt Out Form 2024/2025 (All Grades)

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA LIBRARY MEDIA SERVICES

LIBRARY READING MATERIALS OPT-OUT FORM

As a parent, you always have the rigl complete the Opt-Out Form.	nt to opt your child out of any librar	y material. Please
Upon submission of the Opt-Out For ensure they are aware before visiting your child's account will be updated this process easy for parents.	g the library. Upon the Opt-Out Forr	n submission,
Please contact your building principa	l if you have questions or need addi	tional information.
I WILL NOT permit my student	to check out library materials.	
Student Name (PRINT) Student	Signature Date	
Parent/Guardian Name (PRINT)	Parent/Guardia	an Signature Date

Objection to Library/Specific Materials Form

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA INNOVATIVE LEARNING DEPARTMENT — LIBRARY MEDIA SERVICES

OBJECTIONS TO LIBRARY/SPECIFIC MATERIALS

Part I:

In order to assist a parent or resident of Broward County with the submission of an objection, Policy 4120 provides information on the Objection to Library/Specific Materials Form as required by Section 1006.28(2)(a)2., F.S. A parent or resident of Broward County that wishes to object to materials used within the School Board of Broward County, Florida public schools must complete the "Objection to Library/Specific Materials Form" located on the School Board of Broward County homepage and on the media center page of each school. All completed objection forms Innovative Learning must be emailed the Director or to objectiontomaterials@browardschools.com. Parents or residents of this county may share their concerns regarding any library/specific materials with the principal at the school site where the material is located prior to filing an objection. The committee will only consider book objections if they are submitted with at least 90 days remaining in the school year. Objections submitted outside this timeframe will not be reviewed until the following school year.

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Introduction

This form must be used by a parent or resident of this county, in conjunction with district policies and procedures, to submit an objection to the school board for the following material:

- 1. Materials used in a classroom in the district, except for instructional materials as defined in s. 1006.29(2), F.S. The process and forms to object to instructional materials can be found on the Innovative Learning website under Instructional Materials Adoption Information.
- 2. Materials made available to students in a school or classroom library.
- 3. Materials included on a school or classroom reading list.

Section 1: Parent or Resident Information

1. I am a parent or guardian of a district or home Part II of this form. ☐ Yes ☐ No (If yes, skip q	school student who has access to school district materials described in uestion 2)
2. ☐ I am a resident of this county and	
	ner materials described in Part II of this form during this calendar
month. (Both boxes under question 2 must be	checked to submit an objection as a resident.)
First Name	Last Name
Address	
City State	Zip Code
County Email	
88 LD	

Phone Number	
Section 2: Information Regarding Material	
Type of material: \square Book \square Non-print material \square	Other (identify):
Title of the material:	
Author(s): Publish	er or Producer:
Copyright Date: Grade Level used:	
Where is the material found: \Box Media Center \Box	Classroom Library □ Reading List □ Other:
School(s) where material is found:	
ISBN, if available:	
Section 3: Basis for the Objection	
Identify the basis for your objection:	
☐The material is pornographic.	
☐The material is prohibited under Section 847.03	12, F.S.
☐The material depicts or describes sexual conduc	ct as defined in Section 847.001(19), F.S.
☐The material is not suited to student needs and	their ability to comprehend the material.
☐The material is inappropriate for the grade leve	l and age group for which it is used.
Section 4: Objection Specific Information	
1. What brought this material to your attention?	
2. Did you examine this material in its entire If not, what sections did you examine?	ety? □ Yes □ No
23 Page	

3.	Identify the portion of the material objects sections, or timestamps, as appropriate. Yo form.)		
4.	Is there any age or grade you would recom		
	If yes, please specify:		
5.	If yes, please specify: Is there any value in this material? What is your desired outcome for this material.		
5.	If yes, please specify: Is there any value in this material? What is your desired outcome for this mat Remove or discontinue use of material.	rial?	
5.	If yes, please specify: Is there any value in this material? What is your desired outcome for this material.	rial?	
5.	If yes, please specify:	rial?	